Appendix 6

Anti-Bullying Behaviour Flow Chart

Incident observed or reported. Take it seriously and reassure the victim.



Complete bullying incident form



Ensure child meets with a member of the KiVa team



Interview the alleged perpetrator. Follow the school's behaviour and anti-bullying policy



If no bullying has taken place, no further action is required however staff will monitor the situation and speak informally to parents

Contact parents of the victim. Invite them into school for a meeting and offer support where appropriate



Keep victim informed of all decisions and actions. Offer on-going support. Reassure the victim that there will be continuous monitoring.

Contact parents of the child exhibiting the bullying behaviour. Invite them into school for a meeting and offer support where appropriate



Support the perpetrator. Follow school sanctions.

Where appropriate, teacher to speak to class during circle time/SEAL and assembly time used to reinforce expectations

Seek help from outside agencies where appropriate